
CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive



Rod Erskine, Mayor
Justin Ray, Council Position No. 1
Sandra Joachim, Council Position No. 2
Harry Beckwith III, PE, Council Position No. 3
Sheri Sheppard, Council Position No. 4
Jill Klein, Council Position No. 5

Mike Castro, PhD, City Manager
Lorri Coody, City Secretary
Bobby Gervais, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, September 16, 2013 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and Pledge: Council Member, Sheri Sheppard

C. PROCLAMATIONS

1. Proclamation recognizing Tuesday, October 1, 2013 as National Night Out in Jersey Village to provide a unique opportunity for the City of Jersey Village to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts. *Rod Erskine, Mayor*

D. FISCAL 2013-2014 MUNICIPAL BUDGET ITEMS

1. Conduct a public hearing on the City of Jersey Village municipal budget for fiscal year 2013-2014. *Rod Erskine, Mayor*
 - a. Receive presentation pertaining to the City of Jersey Village municipal budget for fiscal year 2013-2014. *Mike Castro, City Manager*
2. Consider Ordinance No. 2013-30, adopting the City of Jersey Village municipal budget for fiscal year 2013-2014. *Isabel Kato, Finance Director*
3. Consider Resolution No. 2013-58, receiving the Jersey Village Tax Assessor's statutory certifications, submissions, and calculations under Section 26.04 of the Tax Code. *Isabel Kato, Finance Director*
4. Conduct a separate vote to ratify the property tax increase of 3.06% as reflected in the newly adopted budget and place the adoption of this tax rate increase on the October 21, 2013 meeting agenda as an action item. *Isabel Kato, Finance Director*

5. Consider Resolution No. 2013-59, calling for two Public Hearings on the Proposed Tax Rate and setting October 3, 2013 at 7:00 p.m. and October 7, 2013 at 7:00 p.m. as the dates and times for these hearings. *Isabel Kato, Finance Director*

E. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

F. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Red Light Camera Fund Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, and Budget Projections as of August 2013
2. Open Records Request
3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Red Light Camera Summary Report, Crime Prevention Unit Monthly Report, and Staffing/Recruitment Report
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations Within Residential Areas Report, and Court Proceeds Comparison Report
6. Public Works Departmental Report, Phase 3 CIP Project Breakdown and Phase 3 Project Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report
8. Report from Code Enforcement
9. Capital Improvements Projects Report

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on August 19, 2013 and the Joint Work Session Meeting held on August 19, 2013. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2013-60, reviewing and approving the investment policy and investment strategies used for city funds in compliance with the Texas Government Code. *Isabel Kato, Finance Director*
3. Consider Resolution No. 2013-61, authorizing the fire department to submit an application for the 2013 Assistance to Fire Grant program and apply for the grant in an amount no more than \$85,000. *Mark Bitz, Fire Chief*

H. REGULAR AGENDA

1. Consider Resolution No. 2013-62, appointing members to the Planning and Zoning Commission, the Board of Adjustment, the Building Board of Adjustment and Appeals, the Recreation and Events Committee, and the Golf Course Advisory Committee. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2013-63, authorizing the City Manager to enter into a contract with Wells Fargo Bank for the performance of depository services for the City of Jersey Village, Texas, for the three-year period beginning October 1, 2013 and ending September 30, 2016. *Isabel Kato, Finance Director*
3. Consider Resolution No. 2013-64, authorizing advertisement for Request for Proposals for employee group benefits should there be an increase in Texas Municipal League Intergovernmental Employee Benefits Pool's re-rate numbers of 7% over the current medical premiums for either plan. *Karen Farris, Human Resource Generalist*
4. Consider Resolution No. 2013-65, approving the sale of 110 square feet of city-owned property located along the northeast line of US Highway 290, (approximately 0.30 mile northwest of Jersey Drive), Jersey Village, Harris County, TX 77040, also known as parcel 735, to the State of Texas acting by and through the Texas Transportation Commission in connection with the US Highway 290 Expansion Project; authorizing the City Manager to enter into an agreement with Halff Associates Inc., acting on behalf of the State of Texas, and to execute all documentation related to the conveyance. *Danny Segundo, Director of Public Works*
5. Consider Resolution No. 2013-66, authorizing the City Manager to undertake all necessary and appropriate actions required to secure Texas Department of Transportation construction of a sound wall in the vicinity of Seattle Street. *Mike Castro, City Manager*
6. Consider Resolution No. 2013-67, designating a city representative and an alternate representative to the Houston-Galveston Area Council's 2014 General Assembly. *Lorri Coody, City Secretary*

I. CLOSE THE REGULAR SESSION

Close the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters and Section 551.071 - Consultation w/Attorney.

J. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager. *City Council*
2. Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071 to discuss and receive an update regarding the U.S. 290 expansion project. *Charles Irvine, Blackburn Carter, City Attorney*

K. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

L. CONVENE REGULAR SESSION

1. Consider to Resolution No. 2013-68, approving an amendment to the Employment Agreement with Mike Castro, City Manager and authorizing the Mayor to execute said amendment. *Rod Erskine, Mayor*
2. Discuss and take appropriate action regarding items discussed in Executive Session regarding the U.S. 290 expansion project. *Mike Castro, City Manager*

M. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

N. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: September 13, 2013 at 10:30 a.m. and remained so posted until said meeting was convened.

Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.